

| BUSINESS INFORMATION | | | |
|----------------------|--------|---|-----|
| Business name | | Is this business a franchise? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Street address | | Type of transaction: <input type="checkbox"/> Asset Sale <input type="checkbox"/> Stock Sale <input type="checkbox"/> Other | |
| City | County | State | Zip |

| SELLER INFORMATION | | | |
|---|---------|---|-----|
| Name of seller(s) | | Seller's legal status (check one): <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Corporate Entity | |
| Name of officer (if seller is a corporate entity) | | Title of officer (if applicable) | |
| Street address of seller (please do not use same address as business) | | State of incorporation (if seller is a corporate entity) | |
| City | County | State | Zip |
| Contact phone no. | Fax no. | Seller's email address: | |

| BUYER INFORMATION | | | |
|--|---------|--|-----|
| Name of buyer(s) | | Buyer's legal status (check one): <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Corporate Entity | |
| Name of officer (if buyer is a corporate entity) | | Title of officer (if applicable) | |
| Street address of buyer | | State of incorporation (if buyer is a corporate entity) | |
| City | County | State | Zip |
| Contact phone no. | Fax no. | Buyer's email address: | |

| PURCHASE PRICE INFORMATION | |
|--|----|
| A. TOTAL CONTRACT SALES PRICE: | \$ |
| B. EARNEST MONEY DEPOSIT: <input type="checkbox"/> Deposited with escrow agent <input type="checkbox"/> Held by broker <input type="checkbox"/> Other | \$ |
| C. THIRD-PARTY FINANCING: <input type="checkbox"/> SBA loan <input type="checkbox"/> Conventional loan | \$ |
| D. ASSUMPTION OF LIABILITY: | \$ |
| E. SELLER FINANCING: <input type="checkbox"/> Secured by the assets of the business <input type="checkbox"/> Secured by real estate <input type="checkbox"/> Secured by corporate stock | \$ |
| F. BALANCE OF CASH DUE FROM BUYER AT CLOSING: | \$ |

| THIRD-PARTY FINANCING INFORMATION (if applicable) | | |
|---|----------------|---------------|
| Lender (bank) name | Contact person | Telephone no. |

| ASSUMPTION OF LIABILITY INFORMATION (if applicable) | | | | | |
|---|----------------------------------|---------------------------|---------------------------|-------------------------------|-----------------------|
| Type of obligation being assumed by buyer: <input type="checkbox"/> Promissory note <input type="checkbox"/> Equipment lease <input type="checkbox"/> Other | | | | | Loan or account no. |
| Balance being assumed \$ | Original amount of obligation \$ | Monthly payment amount \$ | No. of payments remaining | Interest rate (if applicable) | Date next payment due |

| SELLER FINANCING INFORMATION (if applicable) | | | | | |
|--|-------------------------------|-----------------|-------------|------------------------|--------------------------------------|
| First note amount \$ | Monthly installment amount \$ | Interest rate % | Term months | Date first payment due | Balloon payment date (if applicable) |
| Second note amount \$ | Monthly installment amount \$ | Interest rate % | Term months | Date first payment due | Balloon payment date (if applicable) |
| Additional note terms and conditions | | | | | |

| OTHER TERMS AND CONDITIONS | | | | | |
|---|--|--|--|--|--|
| Date of contract | Proration date | Possession date (if different) | Escrow closing costs are being paid by: <input type="checkbox"/> Buyer <input type="checkbox"/> Seller <input type="checkbox"/> Split equally <input type="checkbox"/> Other | | |
| Is training to be provided by seller? <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, how many days of training | Is the seller being paid for training? <input type="checkbox"/> Yes <input type="checkbox"/> No | Is the business trade name included? <input type="checkbox"/> Yes <input type="checkbox"/> No | Is a motor vehicle being transferred through escrow? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Is inventory included in the purchase price? <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, what is the allocated amount \$ | Is cash in drawer being purchased? <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, how much \$ | Is the business telephone number included? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Is a non-compete agreement included? <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, what is the allocated amount \$ | Non-compete radius (or area) | Non-compete term | Does this business have a liquor license? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Is a domain name being transferred through escrow? <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, what is the website address www. | | Website currently registered with (ie, networksolutions.com or register.com) (if applicable) | | |
| Type of lease <input type="checkbox"/> New lease <input type="checkbox"/> Assignment of lease <input type="checkbox"/> Sublease <input type="checkbox"/> Other | | | Is security deposit being transferred through escrow? <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, enter amount \$ | |
| Is real estate being sold with this business? <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, enter value of real estate \$ | | Real estate services required (check all that apply): <input type="checkbox"/> Title policy <input type="checkbox"/> Property title search <input type="checkbox"/> Survey <input type="checkbox"/> Tax certificate | | |

| PRORATIONS (check all that apply) | | | |
|--|--|---|----------------------|
| <input type="checkbox"/> Personal Property Taxes | <input type="checkbox"/> Real Estate Taxes | <input type="checkbox"/> Rent (including CAM) | Amount to prorate \$ |
| <input type="checkbox"/> Yellow Page Advertising | Amount to prorate \$ | <input type="checkbox"/> Equipment Lease | Amount to prorate \$ |
| <input type="checkbox"/> Equipment Lease | Amount to prorate \$ | <input type="checkbox"/> Other | Amount to prorate \$ |

| BROKER INFORMATION (if applicable) | | | |
|------------------------------------|---------------|-----------------------|--|
| Brokerage company name | | Agent's email address | Total commission amount (or percentage) \$ |
| Agent's name | Telephone no. | Cellular no. | Fax no. |

| MISCELLANEOUS INFORMATION |
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